

To Whom It May Concern:

Thank you for taking the time to look at my PIF. In addition to my PIF, you can also go to the website:

<http://www.sarahwalkercleveland.com>

On that website, you can find more detailed information, including sermons and some other writings.

Take care,

Sarah Walker Cleveland



**PRESBYTERIAN CHURCH (U.S.A.)
 CHURCH LEADERSHIP CONNECTION
 100 WITHERSPOON STREET – MEZZANINE
 LOUISVILLE, KY 40202-1396
 Toll Free 1-888-728-7228 ext. 8550
 Fax # (502) 569-5870 or (502) 569-8748
 Web Address: <http://www.pcusa.org/clc/>**

**PERSONAL INFORMATION FORM
 (PART I) GENERAL INFORMATION**

Part I – Step 1 of 4

Name: Walker Cleaveland Sarah Catherine
(Last Name) (First Name) (Middle Name)
Preferred Phone: 585.752.7688 **Alternate Phone:** N/A
E-mail: sarah.walkercleaveland@gmail.com **Fax:** N/A
Street Address: 206 Loetscher Place Apartment 2A
City: Princeton **State:** NJ **Zip Code:** 08540

Part I – Step 2 of 4

Ecclesiastical Status:

- PC(USA) Presbyterian Minister of Word and Sacrament
- PC(USA) Honorably Retired
- Minister of Other Denomination transferring membership to PC(USA)
- PC(USA) Candidate
- Church Educator
- Elder
- Deacon
- Other Lay Professional

PRESBYTERY MEMBERSHIP: [For PC(USA) ministers and candidates]

Presbytery membership or Presbytery of care: Presbytery of Genesee Valley

Ordination Date: _____ / _____ / _____ (Month/Day/Year)

Candidacy Date: 05 / 23 / 2006 (Month/Day/Year)

CHURCH MEMBERSHIP: (For lay professionals)

Name of PC(USA) church of membership: Third Presbyterian Church

City & State: Rochester, New York

Church PIN#: 5811

Other Denominations

For ministers of other denominations who have passed all 5 of the PC(USA) standard ordination exams, please provide the name of the denomination of current membership:

Please provide the PC(USA) Presbytery that you are working with in the process of transferring your membership.

Part I – Step 3 of 4

FORMAL EDUCATION:

Master of Theology, anticipated May 2008

Princeton Theological Seminary

Area of Study: Systematic Theology

Master of Divinity, May 2007

Columbia Theological Seminary

Bachelor of Arts, May 2002

Hobart and William Smith Colleges

Major: Religious Studies

Minor: Development Studies (International)

Boston University, University Professors Program

September 1998–May 1999

CONTINUING EDUCATION:

Columbia Theological Seminary – Christian Spiritual Formation Certificate Classes

“Immersion Experience: An Invitation to a Deeper Spiritual Life” – January 2005

“The Word Became Flesh: Spiritual Explorations in Art” – June 2005

Other Continuing Education Classes

“Spirituality and the Two-Halves of Life” – July 2005 taught by Ronald Rolheiser at Boston College

“Sabbath: God’s Counter-Cultural Invitation to Rest” – July 2005 offered at Ghost Ranch Conference Center

“Discerning the Signs of the Time” – August 2005 offered at Ghost Ranch Conference Center

Part I – Step 4 of 4

Personal information contained in Step 4 must be completed online.

Part II – Step 1 of 6

Positions you would consider

*(Check **only** those positions with which you want this PIF matched. If you already have some experience for the position(s), check the “Y” column; if you do not have experience in that position(s), check the “N” column.)*

<u>Experience</u>		<u>Position Type</u>	<u>Experience</u>		<u>Position Type</u>
Y	N		Y	N	
—	<u>X</u>	Associate Pastor (Christian Education)	—	—	Minister of Music (ordained)
—	—	Associate Pastor (Youth)	—	—	Mission Pastor
—	<u>X</u>	Associate Pastor (Young Adult)	—	—	Pastor-parish
—	<u>X</u>	Associate Pastor (Other)	—	<u>X</u>	Pastor (Solo)
—	<u>X</u>	Campus Minister	—	—	Pastor (Head of Staff)
<u>X</u>	—	Chaplain	—	—	Pastor (New Church Development/Fellowship)
—	—	Christian Educator (non-ordained)	—	—	Pastor (Redevelopment/Transformation)
—	—	College/Seminary Faculty	—	<u>X</u>	Pastor-shared ministry (between a church and another organization)
—	<u>X</u>	College/Seminary Staff	—	—	Pastor (tentmaker/Part-time)
—	—	Co-Pastor	—	—	Pastor (Yoked field)
—	—	Designated Pastor	—	<u>X</u>	Pastoral Counselor
—	—	Director of Music (non-ordained)	—	—	Presbytery/Synod executive
—	—	Executive Pastor	—	—	Presbytery/Synod program staff
—	—	Interim Associate Pastor	—	<u>X</u>	Presbytery/Synod Stated Clerk
—	—	Interim Ministry (Governing Body)	—	—	Youth Director (Non-Ordained)
—	—	Interim Pastor	—	—	

Employment type you prefer:

- X Full Time
- Part Time
- Open to Either

Community types you would consider:

- X Rural
- X Urban
- N/A
- X Village
- X Inner City
- X Town
- X College
- X Small City
- X Recreation
- X Suburban
- X Retirement

Church sizes you prefer:

<input checked="" type="checkbox"/> Under 100 members	<input checked="" type="checkbox"/> 101-250 members	<input checked="" type="checkbox"/> 251-400 members
<input checked="" type="checkbox"/> 401-650 members	<input checked="" type="checkbox"/> 651-1000 members	<input checked="" type="checkbox"/> 1001-1500 members
<input checked="" type="checkbox"/> More than 1500 members	<input type="checkbox"/> N/A	

Part II – Step 2 of 6**Primary Skill Choices:**

(Select up to ten skills in which you have experience or training that you would like to use in your next position)

<input type="checkbox"/> Administrative Leadership	<input type="checkbox"/> Involvement in Mission Beyond Local Church
<input type="checkbox"/> Adult Ministry	<input type="checkbox"/> Leading Music Ministry
<input type="checkbox"/> Budget Preparation	<input type="checkbox"/> Leadership Development
<input type="checkbox"/> Building Renovation/Property Development	<input type="checkbox"/> Leadership of Staff/Volunteers
<input type="checkbox"/> Children's Ministry	<input type="checkbox"/> Legal/Tax Matters
<input type="checkbox"/> Choir Directing	<input type="checkbox"/> Management of Building Usage
<input type="checkbox"/> Communication (Written/Oral)	<input type="checkbox"/> Management of Equipment Resources
<input type="checkbox"/> Community Ministries	<input type="checkbox"/> New Church Development
<input checked="" type="checkbox"/> Community Service and Leadership	<input type="checkbox"/> Office Management
<input type="checkbox"/> Conflict Management/Mediation Skills	<input type="checkbox"/> Older Adult Ministry
<input type="checkbox"/> Congregational Communication	<input checked="" type="checkbox"/> Organizational Administration
<input type="checkbox"/> Congregational Fellowship	<input type="checkbox"/> Organizational Leadership and Development
<input checked="" type="checkbox"/> Congregational Home Visitation	<input type="checkbox"/> PCUSA Policy/Constitutional Knowledge
<input type="checkbox"/> Congregational Redevelopment/Transformation	<input type="checkbox"/> Parliamentary Procedure
<input checked="" type="checkbox"/> Corporate Worship/Sacraments	<input type="checkbox"/> Pastoral Care
<input type="checkbox"/> Counseling	<input checked="" type="checkbox"/> Preaching
<input type="checkbox"/> Cultural Proficiency/Cross Cultural Collaboration	<input checked="" type="checkbox"/> Problem Solving/Decision Making
<input checked="" type="checkbox"/> Curriculum Building	<input type="checkbox"/> Project Management
<input type="checkbox"/> Defining Program Needs	<input type="checkbox"/> Rural Ministry
<input type="checkbox"/> Development of New Educational Experiences	<input type="checkbox"/> Scholarship/Publishing
<input type="checkbox"/> Ecumenical and Interfaith Activities	<input type="checkbox"/> Small Membership Church Ministry
<input type="checkbox"/> Evaluation of Program and Staff	<input checked="" type="checkbox"/> Spiritual Development
<input type="checkbox"/> Evangelism	<input type="checkbox"/> Staffing/Human Resources
<input type="checkbox"/> Facility Management	<input type="checkbox"/> Stewardship and Commitment Program
<input type="checkbox"/> Family Ministry	<input type="checkbox"/> Strategic Planning
<input type="checkbox"/> Financial Management	<input checked="" type="checkbox"/> Teaching
<input type="checkbox"/> Fund Raising	<input type="checkbox"/> Training Volunteers
<input type="checkbox"/> Governing Body Ministry	<input type="checkbox"/> Transitional/Interim Ministry
<input type="checkbox"/> Group Process	<input type="checkbox"/> Urban Ministry
<input checked="" type="checkbox"/> Hospital and Emergency Visitation	<input type="checkbox"/> Youth Ministry
<input type="checkbox"/> Information Technology	<input type="checkbox"/> Young Adult Ministry
<input type="checkbox"/> Instrumental Music	

Geographic Choices:

Suggest my name anywhere in the USA

--OR--

Only suggest my name in the specified areas **checked** below:

- | | | |
|---|--|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Alaska | <input type="checkbox"/> Arizona |
| <input type="checkbox"/> Arkansas | <input type="checkbox"/> California | <input type="checkbox"/> Colorado |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> Delaware | <input type="checkbox"/> District of Columbia |
| <input type="checkbox"/> Florida | <input type="checkbox"/> Georgia | <input type="checkbox"/> Hawaii |
| <input type="checkbox"/> Idaho | <input type="checkbox"/> Illinois | <input type="checkbox"/> Indiana |
| <input type="checkbox"/> Iowa | <input type="checkbox"/> Kansas | <input type="checkbox"/> Kentucky |
| <input type="checkbox"/> Louisiana | <input type="checkbox"/> Maine | <input type="checkbox"/> Maryland |
| <input type="checkbox"/> Massachusetts | <input type="checkbox"/> Michigan | <input type="checkbox"/> Minnesota |
| <input type="checkbox"/> Mississippi | <input type="checkbox"/> Missouri | <input type="checkbox"/> Montana |
| <input type="checkbox"/> Nebraska | <input type="checkbox"/> Nevada | <input type="checkbox"/> New Hampshire |
| <input type="checkbox"/> New Jersey | <input type="checkbox"/> New Mexico | <input type="checkbox"/> New York |
| <input type="checkbox"/> North Carolina | <input type="checkbox"/> North Dakota | <input type="checkbox"/> Ohio |
| <input type="checkbox"/> Oklahoma | <input type="checkbox"/> Oregon | <input type="checkbox"/> Pennsylvania |
| <input type="checkbox"/> Puerto Rico | <input type="checkbox"/> Rhode Island | <input type="checkbox"/> South Carolina |
| <input type="checkbox"/> South Dakota | <input type="checkbox"/> Tennessee | <input type="checkbox"/> Texas |
| <input type="checkbox"/> Utah | <input type="checkbox"/> Vermont | <input type="checkbox"/> Virginia |
| <input type="checkbox"/> Washington | <input type="checkbox"/> West Virginia | <input type="checkbox"/> Wisconsin |
| <input type="checkbox"/> Wyoming | | |

Training/Certification:

Interim Ministry Training:

Week 1 (Introductory) by (*select one*) PC (USA) Interim Ministry Network
at _____(City/State) in _____ (year)

Week 2 (Advanced) by (*select one*) PC (USA) Interim Ministry Network
at _____(City/State) in _____ (year)

- Certified Christian Educator
- Certified Associate Educator

Work experience you have: (Please select only one)

- | | | |
|---|---------------------------------------|--|
| <input checked="" type="checkbox"/> First Ordained Call | <input type="checkbox"/> 0 to 2 years | <input checked="" type="checkbox"/> 2 to 4 years |
| <input type="checkbox"/> 4 to 6 years | <input type="checkbox"/> 6 to 8 years | <input type="checkbox"/> 8 years or more |

Languages in which you are fluent:

- | | | |
|---|-----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> English | <input type="checkbox"/> Spanish | <input type="checkbox"/> Korean |
| <input type="checkbox"/> Mandarin Chinese | <input type="checkbox"/> Japanese | <input type="checkbox"/> Cantonese |
| <input type="checkbox"/> Taiwanese | <input type="checkbox"/> Other | |

Part II – Step 3 of 6

Are you filing as a clergy couple? Yes ___ No X

If yes, please enter spouse's name and PIF-ID# _____

Minimum effective salary you would consider: \$ 35,000 /Year
(Effective salary is compensation plus housing.)

Are you a member of the Board of Pension's pension/medical plan?

Yes ___ No X

Are you willing to serve in a church or institution composed mainly of persons of another race/ethnicity other than your own?

Yes X No ___

Part II – Step 4 of 6

Sexual Misconduct Self Certification

The following information related to sexual misconduct was mandated by the Sexual Misconduct Policy and Its Procedures adopted by the 203rd General Assembly(1991), and was revised by the 205th General Assembly(1993).

Please check one of the following:

X *I certify below that no civil, criminal, ecclesiastical complaint has ever been sustained* or is pending* against me for sexual misconduct; and I have never resigned or been terminated from a position for reasons related to sexual misconduct.*

I am unable to make the above certification. I offer, instead, the following description of the complaint, termination, or the outcome of the situation with explanatory comments.

The information contained in my Personal Information Form on file with Call Referral Services is accurate to the best of my knowledge and may be verified by the calling and employing entity. I hereby authorize the entity to which my Personal Information Form is being sent to inquire concerning any civil or criminal records, or any judicial or proceeding involving me as a defendant, related to sexual misconduct. By means of this release I also authorize any previous employer, and any law enforcement agencies or judicial authorities or ecclesiastical governing bodies to release any and all requested relevant information related to sexual misconduct to the entity to which my Personal Information Form is being sent.

X *I have read this certification and release form and fully understand that the information obtained may be used to deny my employment or any other type of position from the employing entity. I also agree that I will hold harmless the employing or judicial authority or any other entity from any and all claims, liabilities, and causes of action for the legitimate release of any information related to sexual misconduct.*

Signature Sarah Walker Cleaveland Print Name Sarah Walker Cleaveland Date 12/20/2007

(The following is taken from definitions in the General Assembly Sexual Misconduct Policy and its Procedures, Pg.13)
"Sexual Misconduct is the comprehensive term used in this policy and its procedures to include: 1) Child sexual abuse, as defined above [refers to Policy]; 2) Sexual harassment, as defined above [refers to Policy]; 3) Rape or sexual contact by force, threat, or intimidation; 4) Sexual conduct (such as offensive, obscene or suggestive language or behavior, unacceptable visual contact, unwelcome touching or fondling) that is injurious to the physical or emotional health of another; 5) Sexual Malfeasance defined as sexual conduct within a ministerial (e.g. clergy with a member of the congregation) or professional relationship (e.g. counselor with a client, lay employee with a church member, presbytery executive with a committee member who may be a layperson, a minister, or an elder). Sexual conduct includes unwelcome sexual advances, request for sexual favors, and verbal or physical conduct of a sexual nature. This definition is not meant to cover relationships between spouses, nor is it meant to restrict church professionals from having normal, social, intimate, or marital relationships; 6) Sexual Abuse as found in Book of Order D-10.0401b (see Accuser/Victim)

- * Sustained
 - In a criminal court, "sustained" means that there had been a guilty plea, a guilty verdict or a plea bargain.
 - In a civil court, "sustained" means that there has been a judgment against the defendant.
 - In an ecclesial case, "sustained" means that there has been a guilty plea and censure imposed, or finding of guilty with censure imposed, **or an Alternative Form of Resolution Agreement approved by a permanent judicial commission in the Presbyterian Church (USA) or an equivalent body of another church.**
- * Pending
 - In a criminal court, "pending" means a criminal charge before a grand jury, in the process of being prosecuted, or in a case which there is not yet a verdict.
 - In civil court, "pending" means a case in which there has not been a decision or judgment.
 - In an ecclesial case, "pending" means an **investigating committee is inquiring into an allegation or charges have been filed but have not been decided by a permanent judicial commission; or an allegation or charges are in an equivalent state or process in a church other than the PC (USA).**

Part II – Step 5 of 6

Please list your work experience: (Please include position title, city, state, church size, community type, and dates from/to or number of years.)

Adult Education Teacher; Bordentown Presbyterian Church; Bordentown, NJ; 200 members; suburban; September 2007–present

Chaplain Intern; Atlanta VA Hospital; Decatur, GA; 273 beds; urban and suburban patients; September 2006–December 2006

Chaplain Intern; Heartland Hospice; Atlanta, GA; homecare; rural and suburban patients primarily; June 2006–August 2006

Seminary Intern; North Decatur Presbyterian Church; Decatur, GA; 400 members; suburban; September 2005–April 2006

Director of Education and Programs; First Presbyterian Church of Honeoye Falls; Honeoye Falls, NY; 400 members; rural/suburban; September 2002–June 2004

Co-Director of Children’s Activities Program; Ghost Ranch Conference Center; Abiquiu, NM; June–August 2003

Please list your other services to the Church or denomination for the past 10 years:

Company of New Pastors, Columbia Theological Seminary, Decatur, GA 2006–present

Chair, Outreach Committee, Columbia Theological Seminary, Decatur, GA 2005–2007

Overnight Host, Hagar’s House for Women and Children, Decatur, GA 2006–2007

Overnight Host, Central Presbyterian Men’s Shelter, Atlanta, GA 2005–2007

Senior High Co-Counselor, Ghost Ranch Conference Center, Abiquiu, NM, summer 2002

Youth Group Advisor, Third Presbyterian Church, Rochester, NY, 1999–2002

Youth Elder, Third Presbyterian Church, Rochester, NY, 1997–1998

Committee Member, Worship Committee, Third Presbyterian Church, Rochester, NY 1997–1998

(For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation)

Please describe the characteristics of the church or organization you would like to serve, and the unique gifts, skills and experiences you would bring to the position:

I would like to serve a congregation that is full of imagination and vision, both for their own congregation, and also for their community and the world. I hope this congregation is seeking God's Spirit in their midst and in the world, and working to bring about God's kingdom of justice and peace. I hope this congregation roots themselves in worship and then allows themselves to be led out into the community and world to share God's vision through works of justice and compassion. I envision this congregation will be open to the movement of the Spirit, allowing tradition to inform them, but God to guide them as they move into new spaces and opportunities.

I bring a strong background in spiritual formation with an interest in listening for God's voice in community and seeking God's presence. I also bring experience in, and energy and talent for, outreach and community ministries, as well as gifts for preaching and leading worship. My internships in hospice and the VA hospital have prepared me well for pastoral care and cultivated my love of listening to and with other people. My years working in the church, as well as my internship during seminary, have developed my teaching skills with children, youth and adults. Finally, I bring a love of the church and deep roots in the Presbyterian tradition.

Please describe your present call and accomplishments:

As a student, my present call is one of education and preparation. I spent my past three years at Columbia Seminary pursuing a Master of Divinity degree. Along with my studies and internships, I was also the Chair of the Outreach Committee and Vice President of the Student Government. The balance between studies and hands-on ministry allowed me to root what I was learning in the context of the church and the community. Moreover, my work with the outreach committee exposed me to parts and people of Atlanta I would never have seen otherwise and gifted me through relationships with diverse members of the Body of Christ. While my other activities at Columbia also allowed me to exercise my leadership skills and be a part of the school's community, my outreach work helped me glimpse the need for, and possibility of, God's kingdom in our world.

Because my husband is a student at Princeton Seminary, we moved to Princeton after I graduated so that he could finish his studies. Wanting to be free to pursue God's call together after he graduated, I am completing a one year masters degree in theology so we will graduate at the same time and be able to make job and life decisions together. This has given me the opportunity to study in depth the theology of the Holy Spirit and spirituality, which is one of my passions. Our year has been full of school work and preparing for the future. I also participate in a prayer group and teach adult education at a local church.

Please describe your leadership style:

As an introvert, my preferred leadership style is one of delegation and behind the scenes coordination. Particularly in a congregational context where decisions and leadership need to emerge out of the community, a minister ought to lead through listening, mediation, education, and guidance. My work with children and youth, both in congregational and camping contexts, has taught me how to be an upfront leader when necessary, how to corral children and gain their attention. However, even with youth as young as nine and ten, I have found it more effective to work *with* groups rather than lead on my own.

In the church we tend to talk about Jesus' leadership style, particularly the concept of servant leadership. While servant leadership is important for all of us, I think clergy burnout has taught us it has its dangerous elements as well. More importantly, though, Jesus was more than a servant. Jesus was a teacher, a healer, a mentor, a friend, a preacher, and a prophet and led people in each of these positions. In preparing for ministry, I have been gaining skills for all of these roles and believe my leadership style reflects each of them depending on the situation.

Above all, I believe constructive leadership in the congregation must be collaborative. As the pastor, it is my job to keep channels of communication open, to model forgiveness and reconciliation when misunderstandings occur, and to lead through example.

What are the key theological issues currently facing the church and society, and how do they shape your ministry?

I believe the major theological issue facing the church is a failure of imagination. As a church struggling to stay together and struggling to be relevant and faithful to our communities, it is the struggle to imagine things any other way that is our biggest challenge.

There *are* a number of more specific issues facing our church at the moment, but whatever the issue and whatever side we find ourselves on, God's vision is bigger. As humans we have the tendency to get stuck in a particular issue, entrenching ourselves on one side or another, failing to see the ways in which God is also working through the other side. But God's vision for the world and God's promises to us are bigger than any one issue, broader than any one perspective.

From issues of sexuality to the prevalence of apathy in our culture and the calls for new ways of worshipping and being church, there is much the church needs to respond to. Yet, before any of us will be equipped to seek out God's presence in the midst of these issues, we must first believe in God's promises: that God is here, that God does have a vision, and that we can make a difference when it comes to bringing about the kingdom of God, right here, right now. It is these promises, not the theological issues, that shape my ministry. We may fall on different sides of an issue, but if we are both working for God's kingdom and seeking God's will, I believe God will work through opposing sides to accomplish God's vision for the world.

Part II – Step 6 of 6

Please enter up to six references here:

Reverend Eric Dillenbeck

Supervising Pastor
611 Medlock Road
Decatur, GA 30033
ericndpc@yahoo.com
404.636.1429

Dr. Chuck Campbell

Preaching Professor
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campbellc@ctsnet.edu
404.687.4540

Reverend Val Fowler

Supervisor
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585.624.2160

Reverend Julie Jensen

Supervisor and Friend
420 Farnsworth Ave
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julie.jensen@bordentownpresbyterian.org
609.291.5630

Dr. Kathleen O'Connor

Old Testament Professor
PO Box 520
701 S Columbia Drive
Decatur, GA 30031
oconnork@ctsnet.edu
404.687.4553

Ms. Jean Allegretti

Adult Education Class Member
320 Willow Street
Bordentown, NJ 08505
609.298.9680

X I hereby authorize those inquiring into my suitability to contact my references.

Signature  **Print Name** Sarah Walker Cleaveland **Date** 12/20/2007

Rev. 9/2006

After you submit your PIF online, the CLC system will generate an email message to the Stated Clerk of your presbytery (Committee on Preparation for Ministry moderator if you are a Candidate for Ordination) requesting attestation of your standing in presbytery (or certification that your presbytery CPM has approved your readiness to receive a call and given you permission to circulate a PIF if you are a Candidate). You may want to contact your Stated Clerk or CPM to let them know you have submitted a PIF so they can log in to the system and attest/approve the PIF quickly.